

PRIVATE MEMBERS' CLUBS

Application for a Certificate of Fitness and Probity - Persons who are **NOT Ordinarily Resident** in the State

In accordance with sections 109A and 109B of the Criminal Justice (Money Laundering and Terrorist Financing) Act 2010 as amended (“the CJA 2010”)

Explanatory Notes

Under the CJA 2010, an individual who effectively directs or is the beneficial owner of a Private Members' Club at which gambling activities are carried on, must hold a certificate of fitness and probity (certificate of fitness).

Where the applicant is not ordinarily resident in the State i.e. the applicant's principal residence was outside the State for the 12 months immediately preceding their application, certificates are granted by the Minister for Justice and Equality. [A separate application form is to be used where the applicant is ordinarily resident.] The Minister must be satisfied that the applicant is a fit and proper person

A Garda vetting application form (<https://vetting.garda.ie>) must accompany this application form in respect of any period during which the applicant resided in Ireland, as must Police Certificates of no conviction from all countries that the applicant resided in for more than six months. Furthermore the applicant must enclose a copy of Government-issued photographic Identification (preferably colour), proof of address (utility bill, bank statement or official Government-issued document dated within six months) and evidence that a notice of intent has been published in two daily newspapers circulating in the State not later than 14 days and not earlier than one month before making the application.

Tick here to confirm that the listed documents are being submitted with this form:

1. Completed Garda vetting invitation form in respect of any period during which the applicant resided in Ireland and Police Certificates of No Conviction from all countries that the applicant resided in for longer than six months.	
2. Copy of Government-issued photographic identification	
3. Proof of address in the form of a utility bill, bank statement or official Government-issued document dated within six months	
4. The CJA 2010 requires that between 14 and 30 days before applying to the Minister for Justice and Equality, the applicant has published a notice of intention to make the application in two daily newspapers circulating in the State. This form should be accompanied by a copy of the published newspaper notices.	

Note – Only completed application forms will be accepted for consideration. For an application form to be considered complete it must include all the relevant documentation listed above. Incomplete applications will not be processed.

Name of applicant who effectively directs a Private Members' Club (PMC) at which gambling activity is carried out or who is a beneficial owner of a PMC:

Name and Location of the Private Members' Club associated with this Fit and Proper test:

DECLARATION BY THE APPLICANT

I, _____ (name of applicant) declare that:

- i. I have truthfully and fully answered each question in this Questionnaire, and have disclosed any and all other information, which might reasonably be considered relevant to this application.
- ii. I have not been convicted of an offence under:
 - (a) an enactment relating to excise duty on betting,
 - (b) the Gaming and Lotteries Acts 1956 to 2013,
 - (c) section 1078 of the Taxes Consolidation Act 1997,
 - (d) the Criminal Justice (Theft and Fraud Offences) Act 2001, or
 - (e) the Criminal Justice (Money Laundering and Terrorist Financing) Act 2010 as amended
- iii. I have not been convicted of an offence under the law of a place other than this State relating to the conduct of gambling or consisting of an act or omission that, if committed in this State, would constitute an offence referred to in point ii.
- iv. I will immediately notify the Minister for Justice and Equality (Anti-Money Laundering Compliance Unit) of any changes in the information which I have provided and confirm that I will inform the Minister for Justice and Equality (Anti-Money Laundering Compliance Unit) in writing of the details of such changes and any other relevant/material information of which I may become aware at any time after the date of this Declaration.
- v. I hereby authorise the Minister for Justice and Equality to make enquiries as to any convictions that may or may not be recorded against me.
- vi. This application includes any and all information relevant and material to my application for a fit and proper test. This application includes information pertaining to any relevant consideration as

set out in S109C of the Criminal Justice (Money Laundering and Terrorist Financing) Act 2010 as amended.

- vii. I am aware that it is an offence and/or grounds for refusal of my application for a certificate of fitness granted on foot of the within application for me and/or the proposing entity:
 - a. To knowingly or recklessly provide false or misleading information and/or
 - b. To make a false or misleading statement (including the withholding by me of relevant information) in the within application for a certificate of fitness

- viii. I am aware that is grounds for refusal of my application for a certificate of fitness granted on foot of the within application for me and/or the proposing entity:
 - a. Failing to inform and/or withholding from the Minister for Justice and Equality (Anti-Money Laundering Compliance Unit) any details of any change in circumstances/new information which is relevant and/or material to the status as an approved person may lead to the rejection of this application.

Date: _____

Signature: _____

Position/Proposed Position:

SECTION 1

DETAILS OF THE PERSON PROPOSED

PLEASE TYPE OR WRITE CLEARLY. APPLICATIONS WHICH CANNOT BE READ WILL BE RETURNED. (IF TYPING, WRITTEN SIGNATURES ARE STILL REQUIRED)

All fields must be completed

A: Full Legal Name of the Applicant

First Name
Surname
Any other names or previous names

B: Contact Details

Current Address:	
Email:	
Landline:	
Mobile:	

C: Other Details

Date of Birth	
Nationality	
Position:	
Are you the beneficial owner?	

SECTION 2

PROBITY, GOOD REPUTATION AND CHARACTER

Please tick Yes or No to each of the following questions. If the response to any question below is Yes, full details should be given on a separate sheet and referenced to the appropriate question.

1. Have you been convicted in the State or elsewhere, of any offence under: Yes No
(a) an enactment relating to excise duty on betting,
(b) the Gaming and Lotteries Acts 1956 to 2013,
(c) section 1078 of the Taxes Consolidation Act 1997,
(d) the Criminal Justice (Theft and Fraud Offences) Act 2001,
or
(e) the Criminal Justice (Money Laundering and Terrorist Financing) Acts 2010 as amended
2. Have you previously been convicted an offence under the law of a place (other than the State)— Yes No
(i) consisting of an act or omission that, if committed in the State, would constitute an offence referred to in 1(a) to 1(e) above), or
(ii) relating to the conduct of gambling,
3. Have you previously been refused a certificate of fitness? Yes No
4. If you have previously been refused a certificate of fitness, did you appeal the refusal to the District Court? Yes No
5. If you have previously been refused a certificate of fitness and appealed to the District Court, was the appeal successful? Yes No

Signature: _____

Position/Proposed Position: _____

Completed application forms should be returned to

**Anti-Money Laundering Compliance Unit,
Department of Justice and Equality,
Montague Court, 7-11 Montague Street, Dublin 2,**

D02 FT96

Web: www.amlcompliance.ie

Email: antimoneylaundering@justice.ie

END OF FORM